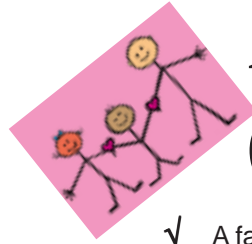


Glenkirk Adoption Services Mission

Glenkirk will provide infants and children with loving and nurturing families by educating and empowering parents through the adoption process, both domestically and internationally.

Glenkirk will assist the families with information, licensure, immigration application and support required by the State of Illinois, including but not limited to: home visits, home studies, foster care licensing, post-placement/post-adoption visits, and referral to legal aid.



Adoption Checklist

- ✓ A family information packet.
- ✓ Three letters of reference from people other than family members (five if you have lived in Illinois for less than five years).
- ✓ Marriage certificate and divorce decree (if applicable)
- ✓ Birth certificates.
- ✓ Financial information to verify income: checking, savings, retirement savings, investments, debts (including home), tax return (from previous year) life and health insurance.
- ✓ Medical Exams.
- ✓ Pet vaccination records.
- ✓ Child abuse and neglect clearance form (CANTS).
- ✓ Local police clearance.
- ✓ State police clearance.
- ✓ FBI clearance.
- ✓ Adoption education (12 hours).

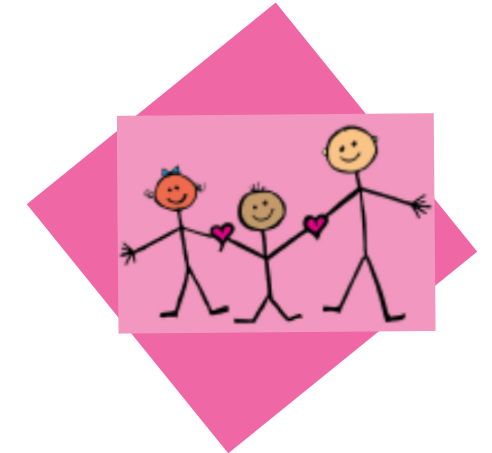
For Foster License Only

(if required)

- ✓ Application for foster home license.
- ✓ Authorization for background check for all members of the household 13 and older (CANTS).
- ✓ Foster Family Home Information (DCFS forms).
- ✓ Illinois State fingerprint receipts.
- ✓ Medical reports (DCFS form).
- ✓ Foster home packet.

Glenkirk Adoption Services
701 N. Harlem Avenue
Glenview, IL 60025

*Making a Difference
in the Life of a Child*



Making a Difference in the Life of a Child

Glenkirk provides quality, licensed home studies for people considering adoption.

www.glenkirkadoptions.org

Who We Are

Glenkirk Adoption Services was created in 1992 and has since worked with couples and singles to help them complete the necessary paperwork and fulfill the legal requirements of adoption. Glenkirk specializes in assisting with both international and domestic adoptions. Glenkirk is accredited through the Council on Accreditation (COA) to provide adoption services for Hague adoption cases.

Our Services

According to the Illinois Department of Children and Family Services (DCFS) licensing regulations, all prospective adoptive parents must have their home approved by a licensed Child Welfare Agency. Glenkirk Adoption Services is a not-for-profit licensed Child Welfare Agency that specializes in conducting these home studies for prospective adoptive parents. Glenkirk Adoption Services do not offer placement services, but we will be happy to recommend several agencies and assist you in finding the right placing agency for your adoption.

Glenkirk Adoption Services will perform two to four interviews. At least one will be in your home. While there, we will be determining such issues as available space for the prospective new arrival, sibling issues, issues of care and discipline, financial concerns and extended family relationships. We will also be reviewing the DCFS Foster Family Home Guidelines to ensure compliance.

The prospective parent(s) will be asked to complete a family information packet. The packet, as well as Child Abuse, Illinois State Police and FBI clearances should be sent before the second home study date. Additional references are required if you have lived in Illinois for less than five years. A medical exam and a tuberculosis test are also required. The purpose of the Home Study is to ensure that your new child will receive the best possible care.

Fee Schedule for Adoption Services

Application Fee-\$100

This fee should accompany the completed application. Processing of the application will begin upon receipt of the fee.

(This fee is separate from fees below and is non-refundable.)

International or Domestic Home Study-\$2,500

This fee includes 2-4 home visit interviews, educational seminar, written home study, specific documentation for adoption agencies, preparation of paperwork as required for legal purposes and all post placement visits.

Home Study Update \$1,700/\$2,000

The Home Study Update is \$1,700 for returning Glenkirk families, and \$2,000 for families who had their original home study completed by another licensed agency. Post adoption visits and reports are included.

Post Placement Visits \$200/visit

(for those who have not had a home study conducted by Glenkirk)

Payment

Payment is due in full prior to sending the finalized Home Study to all relevant parties. Pre-payment is required for all post placement or post adoption services. Please see insert for our refund policy.

How Long Will the Process Take?

After your initial application is received, home visits can be scheduled immediately. During the visits, we will work with you to complete the CIS and home study paperwork. The time frame for the home study depends largely upon how quickly you complete the home study paperwork and your availability for the home visits. Average time frames are about 8-12 weeks to completion.

What Can I Do to Prepare?

1. Download the home study application by going to our website at: www.glenkirkadoptions.org.
2. Begin completing the Illinois State Police, FBI and CANTS clearances.
3. You will need a foster home license if both parents are not traveling, if the child is not seen before the adoption, or if adopting domestically.
4. Download and print the 1600a or the 1800a application form (depending on what country you are adopting from) by going to United States Citizen and Immigration Services website at www.USCIS.gov.
5. It is important to let the agency know if you have any criminal or abuse history.

For More Information

If you are interested in receiving more information on Glenkirk Adoption Services, or would like to receive a hard copy of our home study packet, please complete the form below and mail to:

**Glenkirk Adoption Services
701 N. Harlem
Glenview, IL 60025**

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____

Evening Phone: _____

_____ Please send me more information and a paper version of the home study packet.

_____ Please call me to discuss my options.

**OR CALL
Adoptions
847-998-8380**

